

November 2019

# NORTHWOOD POINTE NEWS

www.nwpointe.org

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

## IT'S TIME TO FALL BACK ON NOVEMBER 3, 2019

Ever feel like there is not enough hours in a day? After months of daylight savings time, we will gain an hour or so it may momentarily seem, as we set our clocks back one hour on November 3rd. Although cell phones usually update automatically, most clocks may require manual adjusting. Avoid being the first person at your upcoming party, do not skip a beat in your routine and remember to set your clock back one hour.



## PAYMENT ADDRESS CHANGED OCTOBER 1, 2019

- ◆ **Mail in Checks** – If you mail in your assessment payment every month, you will simply use the November Statement mailed or emailed to you.
- ◆ **Auto Pay on KPPM Website** – If you use the Automatic Payments on Keystone's website, your payments will be automatically directed to the new payment location.
- ◆ **Auto Pay Through Your Own Bank** – If you have set up automatic payments through your own bank, **YOU WILL HAVE TO CONTACT YOUR BANK AND CHANGE THE PAYMENT ADDRESS. OTHERWISE, THE ASSESSMENTS WILL NOT BE RECEIVED.** Please consider setting up Auto Pay on the Keystone Website at <https://kppmconnection.com/Account/Login>.

## NOVEMBER 5, 2019 – ELECTION DAY

Tuesday, November 5th is Election Day. It's easy to take part in elections when you have the tools and information. Whether it's your first time voting or you are an experienced voter who has moved and just need to re-register to vote, [www.ocvote.com](http://www.ocvote.com) will give you everything you need to get started. If you do not know where your polling location is located, please visit: <https://www.ocvote.com/data/find-the-nearest-polling-place/> and type in your address.



### BOARD OF DIRECTORS:

President:	Lata Jobanputra
Vice President:	Dave Petka
Treasurer:	Melody Alvarado
Secretary:	Mark Mortensen
Member at Large:	Bob King

### NEXT BOARD MEETING:

**Monday, November 4, 2019**  
6:00 P.M.  
Keystone Pacific Property Management, LLC  
16775 Von Karman, Suite 100  
Irvine, CA 92606

*The final agenda will be posted at the Meadowood pool bulletin board. You may also obtain a copy of the agenda by contacting Management at 949-838-3248.*

### IMPORTANT NUMBERS:

**ASSOCIATION MANAGER:**  
**Teresa Duhoux, CMCA, AMS, PCAM**  
Phone: 949-838-3248  
[tduhoux@keystonepacific.com](mailto:tduhoux@keystonepacific.com)  
**Emergency After Hours: 949-833-2600**  
Fax: 949-377-3309

### COMMON AREA ISSUES:

**Angelique Smith**  
Phone: 949-838-3246  
[asmith@keystonepacific.com](mailto:asmith@keystonepacific.com)

### BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

### ARCHITECTURAL SUBMITTALS:

[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

### INSURANCE BROKER:

Armstrong/Robitaille/Riegle  
830 Roosevelt, Suite 200  
Irvine, CA 92620  
(949) 487-6131

**POOL KEYS:** \$50.00 check payable to Northwood Pointe Maintenance Association. Please call Angelique@949-838-3246 or email: [asmith@keystonepacific.com](mailto:asmith@keystonepacific.com)



## November 2019 REMINDERS

- Keystone Pacific Closed in Observance of the Following Days -
  - \* Veteran's Day- Monday, November 11th
  - \* Thanksgiving - Thursday, November 28th
  - \* Day After Thanksgiving- Friday, November 29th



- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- **Monday, November 4, 2019** - Board Meeting @ 6:00 PM  
Location: Keystone Pacific Property Management, LLC  
16775 Von Karman, Suite 100  
Irvine, CA 92606

### SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customer care@keystonepacific.com](mailto:customer care@keystonepacific.com) to request an ACH application.

### CALIBER ONLINE PAYMENT FEATURE

You may make one-time ACH payments through [www.kppmconnection.com](http://www.kppmconnection.com). In addition, Keystone Pacific is excited to introduce recurring online ACH payments. Please visit [www.kppmconnection.com](http://www.kppmconnection.com) to access your online payment account. You may still access your account using your current email address and password. If you have not registered for The KPPM Connection, please have your new account number readily available.

## COMMUNITY UPDATES/REMINDERS

- **Monument Color** – The color at the entry monuments off of Culver and Meadowood and Yale and Portola will be changed this month in preparation for the winter holidays.
- **Tree Trimming** – The common area trees will begin in November and conclude in the middle of January.
- **Holiday Wreaths** – The holiday wreaths will also be displayed on the monuments beginning the Monday following Thanksgiving to help welcome in the winter holiday season.
- **Meadowood Pool** – The Meadowood pool is heated year round. Pool hours are from 6:00 am – 10:00 pm daily. No lifeguard on duty November through March.
- **Pool Area Wi-Fi** – If you experience any difficulties accessing the Wi-Fi while you are at the pool area, please call Cox's 24 hour Customer Service line at 1-877-897-2159 for assistance.
- **Sign up for Community E-News** – Sign up to receive news and updates pertaining to our community association via email. To sign up, please register from the "Account Notifications" page once you have logged into The KPPM Connection at [www.kppmconnection.com](http://www.kppmconnection.com).
- **No School Parking at the Meadowood Pool**



### WINTER TRAVEL PLANS?

Now that the holiday season is here, some of you may be going on vacation. As a precaution, it is a good idea to let your trusted neighbors know where you will be and how to reach you in case of an emergency. Be sure to stop your newspaper and mail service while you are away or make arrangements with a neighbor to take them in for you. You can simply go online at [www.USPS.com](http://www.USPS.com) or by calling 1-800-ASK-USPS (1-800-215-8777) to have your mail placed on hold during your time away from home. Don't forget to have someone remove any flyers and/or ads from your door as these are good indicators that no one is home. Another good tip is to use a variable timer for lights so that your home does not appear empty or vacant for an extended period of time. For those of you traveling, have a wonderful and safe holiday vacation!