

October 2019



NORTHWOOD POINTE NEWS

www.nwpointe.org

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

NO SCHOOL PARKING AT THE MEADOWOOD POOL LOT



Please be advised that school parking is ***NOT PERMITTED*** at the Meadowood Pool lot during **school hours**, Monday – Friday. Violators ***will*** be towed at the owner's expense.

CVC 22658

PAYMENT ADDRESS CHANGE OCTOBER 1, 2019

- ♦ **Mail in Checks** – If you mail in your assessment payment every month, you will simply use the October 1st Statement mailed or emailed to you.
- ♦ **Auto Pay on KPPM Website** – If you use the Automatic Payments on Keystone's website, your payments will be automatically directed to the new payment location.
- ♦ **Auto Pay Through Your Own Bank** – If you have set up automatic payments through your own bank, **YOU WILL HAVE TO CONTACT YOUR BANK AND CHANGE THE PAYMENT ADDRESS. OTHERWISE, THE ASSESSMENTS WILL NOT BE RECEIVED.** Please consider setting up Auto Pay on the Keystone Website at <https://kppmconnection.com/Account/Login>.

SEPTEMBER 9, 2019 BOARD MEETING HIGHLIGHTS

- July 29, 2019 General Session Meeting Minutes were approved
- July 31, 2019 Financial Statement was accepted
- Speed Aquatics proposal was approved
- Operating and Reserve CD's were reinvested
- Villa Park Tree Trimming Proposal was approved
- Meadowood Pool Parking Lot was discussed
- Delinquency – Liens were approved
- Ratification of Executive Committee Decisions
- Next Meeting: November 4, 2019

BOARD OF DIRECTORS:

President: Lata Jobanputra
Vice President: Dave Petka
Treasurer: Melody Alvarado
Secretary: Mark Mortensen
Member at Large: Bob King

NEXT BOARD MEETING:

Monday, November 4, 2019

6:00 P.M.

Keystone Pacific Property Management, LLC
16775 Von Karman, Suite 100
Irvine, CA 92606

The final agenda will be posted at the Meadowood pool bulletin board. You may also obtain a copy of the agenda by contacting Management at 949-838-3248.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Teresa Duhoux, CMCA, AMS, PCAM
Phone: 949-838-3248
tduhoux@keystonepacific.com
Emergency After Hours: 949-833-2600
Fax: 949-377-3309

COMMON AREA ISSUES:

Angelique Smith
Phone: 949-838-3246
asmith@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitaille/Riegle
830 Roosevelt, Suite 200
Irvine, CA 92620
(949) 487-6131

POOL KEYS: \$50.00 check payable to Northwood Pointe Maintenance Association. Please call Angelique@949-838-3246 or email: asmith@keystonepacific.com

October 2019 REMINDERS

- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Thursday, October 31st – Halloween
- Monday, November 4, 2019 – Board Meeting at 6:00 P.M.
Location: Keystone Pacific Property Management, LLC
16775 Von Karman, Suite 100
Irvine, CA 92606



TRICK-OR-TREAT

With Halloween fast approaching, it is especially important to remember to proceed with extra caution while driving throughout the community. The combination of trick-or-treaters and the absence of light make it crucial that safe driving be practiced by all. This includes following designated speed limits and making a complete stop whenever approaching a stop sign. Be safe and have a Happy Halloween!

ARCHITECTURAL GUIDELINES FOR NORTHWOOD POINTE

If you are considering to complete exterior improvements to your home, please keep in mind that you must submit for architectural approval prior to commencing work. The review process allows 30 days for review of your submittal from the time of receipt of a completed application. Incomplete applications will be sent back for re-submittal and will not be considered. Due to the volume of submittals, Management cannot expedite the review of any applications; applications will be processed in the order in which the applications are received. If you would like to view the guidelines and application, please visit the Association's website at: www.nwpointe.org to download the material or email tduhoux@keystonepacific.com to request a copy.

COMMUNITY UPDATES

Pool Area Wi-Fi – If you experience any difficulties accessing the Wi-Fi while you are at the pool area, please call Cox's 24 hour Customer Service line at 1-877-897-2159 for assistance.

Large Umbrella Usage – The large shade umbrellas at the pool area only may be raised with a key and are purposely left closed if foul weather conditions (e.g. winds or rain) are anticipated to avoid costly damage to the canvases at the discretion of the janitorial service and the lifeguards on duty. Please do not attempt to force the umbrellas open as this will cost the Association to have them repaired.

HOMEWISDOC.COM

HomeWiseDocs.com is the document and data delivery for resale packages, resale demands, lender questionnaires and association documents. Please see below for login information:

Online Chat at www.homewisedocs.com

Help Desk: 866.925.5004 x 1

e-mail: info@homewisedocs.com

Log on to www.homewisedocs.com and select the "Sign Up" link to register. The many system enhancements geared toward an improved user experience include:

- Order by address or association name
- Email and SMS text completion notices for users
- Track orders online with confirmation