

November 2018

NORTHWOOD POINTE NEWS

www.nwpointe.org

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

IT'S TIME TO FALL BACK ON NOVEMBER 4, 2018

Ever feel like there is not enough hours in a day? After months of daylight savings time, we will gain an hour or so it may momentarily seem, as we set our clocks back one hour on November 4th. Although cell phones usually update automatically, most clocks may require manual adjusting. Avoid being the first person at your upcoming party, do not skip a beat in your routine and remember to set your clock back one hour.



VETERANS DAY - NOVEMBER 11TH

The City of Irvine is hosting a special ceremony in the Formal Garden, Sunday, November 11th from 11:00 am – 12:30 pm to pay tribute to our nation's troops. The event is free and open to the public. For more information, please call (949) 724-6606.

COMMUNITY UPDATES

- **Monument Color** – The color at the entry monuments off of Culver and Meadowood and Yale and Portola will be changed this month in preparation for the winter holidays.
- **Holiday Wreaths** – The holiday wreaths will also be displayed on the monuments beginning the Monday following Thanksgiving to help welcome in the winter holiday season.
- **Meadowood Pool** – The Meadowood pool is heated year round. Pool hours are from 6:00 am – 10:00 pm daily.
- **Pool Area Wi-Fi** – If you experience any difficulties accessing the Wi-Fi while you are at the pool area, please call Cox's 24 hour Customer Service line at 1-877-897-2159 for assistance.

NOVEMBER 6, 2018 – ELECTION DAY

Tuesday, November 6th is Election Day. It's easy to take part in elections when you have the tools and information. Whether it's your first time voting or you are an experienced voter who has moved and just need to re-register to vote, www.ocvote.com will give you everything you need to get started. If you do not know where your polling location is located, please visit: <https://www.ocvote.com/data/find-the-nearest-polling-place/> and type in your address.



BOARD OF DIRECTORS:

President:	Bob King
Vice President:	Lata Jobanputra
Treasurer:	Dave Petka
Secretary:	Melody Alvarado
Member at Large:	Mark Mortensen

NEXT BOARD MEETING:

Monday, November 5, 2018

6:00 P.M.

Keystone Pacific Property Management, LLC
16775 Von Karman, Suite 100
Irvine, CA 92606

The final agenda will be posted at the Meadowood pool bulletin board. You may also obtain a copy of the agenda by contacting Management at 949-838-3248.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Teresa Duhoux

Phone: 949-838-3248

tduhoux@keystonepacific.com

Emergency After Hours: 949-833-2600

Fax: 949-833-0919

COMMON AREA ISSUES:

Larissa Rounsaville

Phone: 949-838-3293

lrounsaville@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

customercare@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitalle/Riegle

830 Roosevelt, Suite 200

Irvine, CA 92620

(949) 487-6131

POOL KEYS: \$50.00 check payable to Northwood Pointe Maintenance Association. Please call Deborah @ 949-838-3273 or email:

dmarino@keystonepacific.com

November 2018 REMINDERS

Keystone Pacific Closed in Observance of the Following Days -

- * Veteran's Day- Monday, November 12th
- * Thanksgiving - Thursday, November 22nd
- * Day After Thanksgiving- Friday, November 23rd

Tuesday, November 6th – Election Day

For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Monday, November 5, 2018 – Board Meeting @ 6:00 P.M.
Location: Keystone Pacific Property Management, LLC
16775 Von Karman, Suite 100
Irvine, CA 92606



PAYMENT UPDATE:

Effective immediately, your account number and where to send your assessment payment has changed. To avoid any delays in processing your assessment payments, please update your records.

Your new 10 digit account number can be found in your billing statement. The new payment address will be:

**File 1958, 1801 W. Olympic Blvd.
Pasadena, CA 91199-1958.**

If you have any questions or concerns, please call 949-833-2600.

HOLIDAY TRAVEL PLANS?

Now that the holiday season is upon us, many families decide to take a vacation. Prior to your departure, it's a good idea to let your trusted neighbors know where you will be and how to reach you in case of an emergency. Be sure to stop your newspaper and mail service while you are away, or make arrangements with a neighbor to take them in for you. You can go online to www.USPS.com or by calling 1-800-ASK-USPS (1-800-215-8777) to have your mail placed on hold during your time away. Don't forget to have someone remove any flyers and/or ads from your front door as these are good indicators that no one is at home. Another good tip is to use a variable timer for lights so that your home does not appear empty or vacant for an extended period of time. Have a wonderful and safe holiday vacation!

ARCHITECTURAL GUIDELINES FOR NORTHWOOD POINTE

If you are considering to complete exterior improvements to your home, please keep in mind that you must submit for architectural approval prior to commencing work. The review process allows 30 days for review of your submittal from the time of receipt of a completed application. Incomplete applications will be sent back for re-submittal and will not be considered. Due to the volume of submittals, Management cannot expedite the review of any applications; applications will be processed in the order in which the applications are received. If you would like to view the guidelines and application, please visit the Association's website at: www.nwpointe.org to download the material or email tduhoux@keystonepacific.com to request a copy.

SANTA ANA WINDS

This is the time of the year that we experience Santa Ana winds. As anyone who has lived in Southern California can attest, these winds can be quite powerful and when you add in our location, the power of these winds pose a significant threat to people or property. With this information in mind, the Board would like to remind everyone that all trees planted in your front yard, side yard and backyard need to be trimmed away from the homes. Please remove all dead branches and make sure that trees are not top heavy, to prevent them from falling over.

STREET LIGHTS

Street lights within our community are maintained by Southern California Edison. To report street lights that are out, please contact Southern California Edison at 1-800-611-1911 or for your convenience, fill out the online form at <https://www.sce.com/forms/ReportStreetLightOutage.aspx>. Please note the pole number, location of the light pole (address and or cross streets), condition of the light (e.g. out, flickering, stays on) and if there is any damage (i.e. cracked housing, etc.).