

NORTHWOOD POINTE MAINTENANCE ASSOCIATION
GENERAL SESSION MEETING MINUTES
MARCH 9, 2015
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BOARD MEMBERS PRESENT: Jan Northcutt
 Bob King
 Melody Alvarado

BOARD MEMBERS ABSENT: Brian Kodi

MANAGEMENT REPRESENTATIVES: Lani Kaneshiro, Keystone Pacific

ITEMS DISCUSSED IN THE EXECUTIVE SESSION MEETING – January 12, 2015

The Executive Session minutes from the November 10, 2014 meeting were approved. Additionally, the Board discussed and took action on delinquent accounts.

CALL TO ORDER

Jan Northcutt, President, called the meeting to order at 6:10 p.m.

SOCIAL COMMITTEE UPDATE

An update from the Social Committee, along with feedback received from a homeowner in regards to the Snow Day event, was included in the Board Packet for the Board's review.

HOMEOWNER FORUM

At this time, it was noted that Jim Spellman, Co-President of the Flash swim team, was present to present the proposed swim team practice and meet schedule and to answer any questions.

CONSENT CALENDAR

A motion was made, seconded and carried to approve the consent calendar as follows:

- Item A: To ratify the action taken and approve the January 12, 2015 General Session minutes and accept the Architectural Reports for December 10, 2014 through February 10, 2015, as submitted.
- Item B: To accept the December 31, 2014 and January 31, 2015 financial statements, as presented.
- Item C: To accept the Executive Committee Report as follows:
 - January 12, 2015 – Approved to open two (2) new \$75,000.00 CD investments with Merrill Lynch for nine (9) month terms.
- Item D: To file liens against APN#530-581-09, APN#935-534-27, APN#530-351-12, APN#530-351-51, and APN#530-342-43 and APN#935-543-20 for outstanding assessments and applicable charges.

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CONSENT CALENDAR – CON’T.

Item E: To approve the Flash swim team schedule as outlined below. The summer pool use calendar will be updated to reflect the schedule approved and posted in the pool area bulletin board.

2015 Proposed Practice Schedule

Tuesday June 2nd through Thursday June 19th – Afternoon only practices on Tuesday, Wednesdays, Thursday, and Friday afternoons from 4:00 p.m. – 7:00 p.m. (No practice on June 18th – last day of school.)

Tuesday June 23rd through Friday August 7th – Afternoon practices on Tuesday, Wednesday, Thursday, and Friday afternoons from 3:30 p.m. – 7:00 p.m.; make-up practices on Tuesday and Thursday mornings from 8:30 a.m. – 10:00 a.m.

May 3rd – Flash Family Kick-off Picnic @ Meadowood Park
June 26th – Flash Picture Day – 8:00 a.m.-10:30 a.m. (Pool Area)
August 9th – End of the Season Awards Picnic @ Meadowood Park

In all, the practices would begin Tuesday June 2nd, and run through Friday August 7th.

2015 Proposed Meet Schedule at Home

June 13th - Intrasquad Meet at Home
June 20th - Home Meet vs. Park Paseo
June 27th - Home Meet vs. South Irvine
July 18th - Home Meet vs. North Park

- Item F: To approve the spring color rotation to be completed by Villa Park, at a cost of \$900.00, as allocated for in the 2015/2016 fiscal year budget.
- Item G: To approve the removal of the dead palm fronds and seed pods from the palm trees at the pool area by Villa Park, at a cost of \$945.00 (each trimming), as allocated in the 2015/2016 approved budget.
- Item H: To approve the annual application of mulch to the Northwood Pointe common area by Villa Park at a cost of \$9,375.00. The mulch application will be scheduled for the month of July.
- Item I: To approve the completion of the items as outlined in the proposal by Villa Park dated February 26, 2015 in the amount of \$18,846.00. This item will be expensed to Landscape Replacement and Reserves – Landscape.

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CONSENT CALENDAR – CON’T.

Item J: To approve the proposal from Villa Park in the amount of \$3,990.00 for the replacement of two (2) obsolete irrigation controllers with new Hunter I-core weather based controllers with solar sync wireless sensors that have remote control capabilities. This item will be expensed to Reserves – Irrigation Controllers.

Item K: To approve the new monument signage as proposed by the Arbor Crest I sub-association.

Item L: To ratify the action taken and approve the architectural application for 2 Shadow Glen for the roll up shades on the windows facing the rear and side yards, as proposed.

Item M: To ratify the action taken and approve the proposal from Dawn Residential for \$70,000.00, as outlined in the proposal. It was noted that the costs for lighting, planting and irrigation work will be at an additional cost; this work will be performed by Three Phase and Villa Park Landscape, respectively.

Item N: To approve the proposal from Personal Touch to service the new barbecue area being constructed for the rates outlined below.

Winter months (November – April) – 4 services/week \$168.87/month
Summer months (May – October) – 7 services/week \$295.52/month

Item O: To approve the proposal from Personal Touch Cleaning and Maintenance in the amount of \$2,085.00 for 1) for the cleaning, degreasing and application of a protective coating on the pool chairs, lounges and umbrellas; and 2) the power washing of the pool deck. These items will be completed after the BBQ project is completed.

Vote 3-0-0

OLD/NEW BUSINESS

Wi-Fi – Pool Area – Upon substantive discussion, a motion was made, seconded and carried to approve the Wi-Fi proposal from Cox Communications for \$440.00/month with a one-time installation fee of \$400.00. Vote-3-0-0

Architectural Review – Trailwood – At this time, the Board discussed the current architectural review process and determined that no changes were needed in the current process at this time. However; Trailwood may wish to have its documents reviewed to determine if it may establish its own separate Architectural Review Committee for the review of architectural submittals, if this is something that the Trailwood Board elects to pursue.

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ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m. The next Board meeting will be held on May 11, 2015 with Homeowner Forum at 6:00 p.m.

ATTEST: *Melody Alvarado*

DATE: 5-11-15