

NORTHWOOD POINTE MAINTENANCE ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
MARCH 11, 2013  
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BOARD MEMBERS PRESENT: Melody Alvarado  
Bob King  
Brian Kodi

BOARD MEMBERS ABSENT: Jan Northcutt

MANAGEMENT REPRESENTATIVES: Lani Kaneshiro, Keystone Pacific  
Denise Bergstrom, Keystone Pacific

ITEMS DISCUSSED IN THE EXECUTIVE SESSION MEETING – JANUARY 14, 2013

1. Minutes of the November 12, 2012 meeting approved.
2. Filing of a small claims action on APN#530-301-60 approved if the balance is not paid within 30 days after the lien is filed.
3. Filing of a small claims action on APN#530-231-17 approved if the balance is not paid within 30 days after the lien is filed.
4. Filing of a small claims action on APN#530-231-28 approved if the balance is not paid within 30 days after the lien is filed.
5. Filing of a small claims action on APN#530-351-18 approved if the balance is not paid within 30 days after the lien is filed.
6. Filing of a small claims action on APN#530-540-73 approved if the balance is not paid within 30 days after the lien is filed.
7. Filing of a small claims action on APN#935-541-88 approved if the balance is not paid within 30 days after the lien is filed.
8. Filing of a small claims action on APN#935-54-275 approved if the balance is not paid within 30 days after the lien is filed.
9. Filing of a small claims action on APN#530-581-34 approved if the balance is not paid within 30 days after the lien is filed.
10. Approved an asset search on APN#935-53-410.
11. Approved an asset search on APN#935-54-219.
12. Approved to write off the balance on APN#530-351-51 as the balance is not collectible.
13. Homeowner fined for non-compliance with the CC&Rs.

CALL TO ORDER

Melody Alvarado, President called the meeting to order at 6:00 p.m.

HOMEOWNER FORUM

At this time, it was noted that Darren Inouye, President of the Flash swim team was present to present the proposed swim team practice and meet schedule and to answer any questions.

SOCIAL COMMITTEE UPDATE

There was no Social Committee update presented.

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CONSENT CALENDAR

A motion was made, seconded and carried to approve the consent calendar as follows:

- Item A: January 14, 2013 General Session Board Meeting minutes and the Architectural Submittal Reports for December 10, 2012 through February 10, 2013 approved.
- Item B: To accept the December 31, 2012 and January 31, 2013 financial statements as presented.
- Item C: To file a lien against the following APN# for outstanding assessments and all applicable charges:  
APN#935-534-02  
APN#530-311-14  
APN#530-221-49  
APN#530-331-49  
APN#530-501-75  
APN#935-54-167  
APN#530-231-79
- Item D: To ratify the emergency action taken and approve the proposal from Proserv (\$2,651.32) for the replacement of the shower water heater and the proposal from Knorr Systems (\$3,461.81) for the repair to the pool filter system tanks.
- Item E: To appoint Ms. Alvarado and Mr. King to serve as the Executive Committee with the responsibilities as outlined in the Executive Committee Charter.
- Item F: To approve the Flash swim team schedule as presented by the Flash swim team. The summer pool use calendar will be updated to reflect the schedule approved and posted in the pool area bulletin board.
- Item G: To approve Canyon View's 6<sup>th</sup> grade classes' requests to use the pool area on June 20<sup>th</sup> from 6:00 p.m. to 9:00 p.m. Additionally, to approve a request from the 3<sup>rd</sup> grade classes, should a request be submitted, provided that there are no other conflicting events on the pool use calendar.
- Item H: To approve the spring color rotation to be completed by Villa Park at a cost of \$900.00 as allocated for in the 2013/2014 fiscal year budget.
- Item I: To approve the removal of the dead palm fronds and seed pods from the palm trees at the pool area by Villa Park at a cost of \$945.00 (each trimming) as allocated in the 2013/2014 approved budget.

Vote 3-0-0

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:12 p.m. The next board meeting will be held on March 11, 2013 with Homeowner Forum at 6:00 p.m.

ATTEST: 

DATE: 5/13/13